



# CANNOCK CHASE HIGH SCHOOL

A C H I E V E M E N T F O R A L L

## PERSONAL EMERGENCY EVACUATION PLAN POLICY (PEEP)

Cannock Chase High School positively promotes inclusion and will take all reasonable steps to ensure that children/young people or staff who might be classed as disabled or SEN are not discriminated against or treated less favourably than others.

The school will work in partnership with the disabled person, their representatives (where necessary), and other interested parties to ensure that policy and procedures are created in the best interest of the individual. The school will endeavour to make reasonable adjustments in equipment or learning support in order to maximise educational opportunities it will also identify any additional arrangements which need to be in place for activities which take place away from the premises.

Progress and compliance with this Policy will be monitored and reviewed by the Governing Body and Leadership Team.

To ensure the safety of all persons in an emergency situation the school will create Personal Emergency Evacuation Plans (PEEPs) and a Risk Assessment where a need has been identified.

The school will update its risk assessments and PEEPs either on an annual basis, where the health and safety needs of the individual change after an incident or where there are changes within the establishment that may affect the individual. Where changes need to be made they will be discussed with all affected parties.

The roles and responsibilities of staff and the Governing Body/Senior Leadership Team, with regard to supporting those needs, will be identified from those discussions and will also be based on the results of risk assessments. These will all be recorded and reviewed either annually or where there is a change in circumstance.

In order to support an individual with complex health needs appropriate members of the Governing Body and staff will receive appropriate information.

The school's Leadership Team will ensure that this Policy is aligned with all other relevant policies and procedures.

Related Policies:      Health and Safety Policy  
                                 Accessibility Policy  
                                 Supporting Equality Policy